

New Metals Classroom Safety Protocols

In addition to the [New Building Safety Protocols](#) for Phase III for Restore Illinois.

Cleaning Procedures

- Students will be required to sanitize all tool and equipment handles used during open studio in addition to cleaning up work areas and benches.
- Teachers and/or monitors will facilitate the help of students to sanitize community tools properly with care for the tools and equipment.
- Door and windows will remain open for ventilation when able. Doors and windows must be locked when closing down classrooms.
- A full time custodian will be onsite for sanitation supply needs.

Class and Open Studio Size Limitations

- **Class sizes will be limited to 8 students in Metals A and 6 students in Metals C.** This will ensure that class meetings will fall under the 10-person gathering limit including instructors.

Student Precautions and Protocols

- **All students must maintain a 6-foot distance** between non-household individuals when possible.
- **Over-ear masks are required in Metals Studios.** Due to flamework and rotary machine usage, a 'quick release' facial covering is required for your utmost safety.
- **Close-toed shoes are required in Metals classrooms.**
- **Water fountains will no longer be available for use.** Please be sure to bring your own water!
- **Eating food is no longer allowed in the classrooms and building.** Please plan accordingly. Exceptions are made only for monitors on a full-time shift and campers with teachers. Eating at a distance and proper cleanup are required.
- **All students must aid in maintaining clean workspaces.** Students will work at one bench stocked with its own set of common tools. Students must clean up their own work areas and sanitize tool handles before leaving the studio for the day.
- **Community tools will remain locked in cabinets and will be handed out by request to monitor and/or teacher.** Used community tools outside of cabinets will be stored in 'quarantine' bins to ensure proper sanitation before returning to cabinets. Please aid staff in sanitizing 'quarantine' tools before leaving the classroom for the day.
- **After using community classroom stations, like soldering areas, please use hand sanitizer or wash your hands.** We will have sanitizer available outside of each classroom. Community classroom stations will be sanitized at the end of a monitor's shift or by teacher at the end of class.

Bench Cleaning Protocol Sample as Seen on Benches:

ASSIGNED BENCH NUMBER

Student Bench Cleaning Rules

Before leaving the classroom for the day...

Sweep

Bench Top

Bench Pin

Metal Shavings Tray

Floor Area

Disinfecting Wipes or Damp Cloth w/ Bleach Solution

Non-Steel Tool Handles (pliers, cutters, saw frame, hammer)

Chair

Damp Cloth w/ Alcohol Solution

Bench Tabletop

Drawers

Flex Shaft Handle

DO NOT SANITIZE OR ALLOW MOISTURE TO CONTACT STEEL TOOLS, INCLUDING STEEL BLOCK, FILES, HAMMER HEAD, PARTS OF SAW FRAME & PLIERS.

*Cleaning solutions and moisture damage steel tools.